

**Scrutiny Committee**

**Task and Finish Group- Housing Management Voids and Temporary Accommodation**

**TERMS OF REFERENCE**

<p>Purpose of the Group</p>	<p>To consider the Voids Process using a systems thinking methodology, which will review the process end to end</p> <p>To consider current performance</p> <p>To understand costs associated with void properties</p> <p>To understand the Councils duties to provide accommodation to those who present as homeless.</p> <p>To understand the cost of providing temporary homeless accommodation</p> <p>To consider whether the provision of temporary accommodation provides best value</p> <p>To understand the impact of the Homelessness Reduction Act</p>
<p>Anticipated Outcomes</p>	<p>Provide members with a view as to how the voids process works and whether it could be improved.</p> <p>Provide Members with an understanding of the systems thinking methodology, currently being used as part of the organisation review supporting service improvement</p> <p>Provide members with a view as to whether temporary accommodation presents best value for the Council</p> <p>Provide options and recommendations to Cabinet</p>
<p>How often will the Group meet</p>	<p>Every month or as required to support effective progress</p>
<p>Anticipated timescale for completion</p>	<p>January 2020</p>
<p>Membership of the Group</p>	<p>Chair of Scrutiny Committee 3 other members</p>
<p>What information shall be required to inform the Group</p>	<p>Information on service processes and costs of current provision Models of alternative delivery for temporary accommodation Research and evidence Views from stakeholders including Officers and Portfolio Holder/s</p>
<p>What support arrangements are required?</p>	<p>Officers within the Housing and Communities team, SLT, Housing and Commercial Assets, Democratic Services</p>
<p>How often will the Group update Scrutiny Committee</p>	<p>As and when decisions are made by the Task and Finish Group</p>